



Glossop Amateur Swimming Club Photographic and Video Policy

GASC now owns a GoPro camera and tablet. These devices will be used to record any images or videos taken of club swimmers at training sessions, activities and events.

Individuals must not use their own devices to take images of swimmers at club sessions, activities or events. To do so would make the individual responsible for that data and leads to the possibility of them contravening the data protection act.

GASC policy as detailed below is based on the ASA photography guidance provided in the Wavepower document.

This policy applies to all images and videos taken on any type of camera or recording device. It applies to all training sessions, activities and events run by an ASA affiliated organisation.

The publishing of a photograph of a member under 18, either on a notice board or in a published article or video recording (including video streaming) of a competition ('Publication') should only be done with parental consent and in line with ASA guidelines.

Parental consent for photographs is collected via the membership form. A list on members not to be photographed will be help with the GoPro and the tablet. This information should be classed as confidential and not shared with other swimmers, parents or those are not club members.

In the case of any event or competition where the host organisation has an official photographer, all parents of members who are attending should be made aware of this in the event details. If photos are to be published anywhere, each individual parent should be given the opportunity to withhold their consent. Their right to do so should be specifically drawn to their attention.

The ASA guidelines state that all photographs for publication must observe generally accepted standards of decency, particularly:

- Action shots should be a celebration of the sporting activity and not a sexualised image in a sporting context.
- Action shots should not be taken or retained where the photograph reveals a torn or displaced swimming costume.
- Poolside shots of children should be above the waist only in a swimming costume, though full length tracksuit shots are approved.
- Photographs should not be taken from behind the starting blocks or that show young participants climbing out of the pool.

Guidance on filming children during training sessions

The requirement for any filming must be justified by the organisation, (e.g. to assist in stroke development).



Assuming filming is justified, written consent is required from the parents of each child who should then be invited to attend the filming and to subsequently view the video should they wish to do so.

A standard consent form is available for this purpose.

It may be possible for consent to be given to cover a number of sessions, but this should be agreed with the Head Coach or their representative. The Head Coach may wish to liaise with the welfare officer.

The individual who is responsible for filming should exercise caution when recording and ensure the content of the footage is appropriate, following the advice outlined above. Filming should cease and/ or the footage destroyed should any concerns be raised or if consent is withdrawn.

Once the footage has served its purpose, it should always be destroyed, unless the need to keep it can be justified and agreed with parents.

Footage should normally be destroyed at the end of the training session.

The welfare officer will check the memory of both devices at the end of each month. Any images or videos remaining will be deleted.

Catherine Robinson

Welfare officer

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